

**MAPLE HILLS PTA  
CASH BOX REQUEST FORM**



Please submit at least one (1) week before the event so that the Treasurer has time to get to the bank prior to the event. Unless otherwise requested, the starting cash will be divided equally between the requested cash boxes. If you have any questions, please contact the Treasurer at treasurer@maplehillspta.com.

Event: \_\_\_\_\_

Date of the Event: \_\_\_\_\_

Chair(s): \_\_\_\_\_

Date needed: \_\_\_\_\_

Denomination breakdown:

\$20s x \_\_\_\_\_

\$10s x \_\_\_\_\_

\$ 5s x \_\_\_\_\_

\$ 1s x \_\_\_\_\_

Quarter rolls (\$10 each) x \_\_\_\_\_

Dime rolls (\$5 each) x \_\_\_\_\_

Nickel rolls (\$2 each) x \_\_\_\_\_

Penny rolls (50¢ each) x \_\_\_\_\_

**TOTAL STARTING CASH:** \$ \_\_\_\_\_

*Date Received* \_\_\_\_\_

*Chair signature* \_\_\_\_\_

*Treasurer signature* \_\_\_\_\_